

# Secure Destruction Services

**Are you disposing of your business information securely?**



TIMG's document destruction services are dedicated to ensuring that your business is not exposed to any security threats arising from discarded information. We provide a range of services from secure onsite bins to destruction of documents, records and e-Waste.

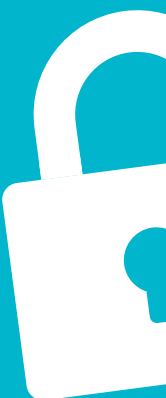
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THE INFORMATION MANAGEMENT GROUP



All business records and documents can be a threat to a company's security. Something as simple as a business card can be used for deceitful purposes and this can expose both a business and its employees to undue risk. By implementing secure destruction processes in your business you can easily avoid this and ensure that none of your important documents are exposed to the wrong people.

### Secure destruction facilities

You can be assured that material destined for destruction with TIMG will always be secure, from the time it leaves your premises with our licensed security guards, until the time it is destroyed.

Destruction of all documents is undertaken in the most comprehensive way possible. Our shredding machines destroy material rendering it virtually impossible to reconstruct.

### e-Waste

You have an ethical obligation to your clients and stakeholders to properly destroy personal information when discarding or transferring ownership of old computers. This procedure, done incorrectly, can lead to a company's theft of identity. Just 1 GB of data can equal as many as 675,000 pages of information. TIMG's e-Destroy services provide you with peace of mind that sensitive data residing on decommissioned computers or storage equipment is not able to be accessed. Our e-Destroy service renders the equipment useless, protecting any data still stored on the device.

### Environmentally friendly

Our secure document destruction shredding service helps to minimise environmental impacts. We recycle over 99% of the total amount of paper we receive through this service, which equates to 9980 tonnes a year. For every metric tonne of paper we recycle, your company is saving the environment:

- 13 trees
- 4100 kilowatts of energy
- 2.5 barrels of oil
- Over 31.78 Kilolitres of water
- Approximately 4 cubic metres of landfill space
- 2.46 tonnes of carbon emissions



### NAID certification

TIMG is a member of the National Association for Information Destruction (NAID), an international organisation responsible for the promotion of secure destruction methods & procedures that meet developed nations information laws and regulations.

**TIMG is the only NAID member in New Zealand holding a NAID AAA Accreditation.**  
This is internationally the highest accreditation in the industry.



**Experience the future of information today, through people who understand and products that solve.**

Contact us today for a complimentary demonstration or review of your current situation.

**TRANSFORM, MANAGE or DESTROY your information with**

# timg

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